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Female U17 Prep Head Coach and Assistant Coaches for Male and Female teams

Title of Position: Female U17 Prep Head Coach and Assistant Coaches for the Male and Female teams

Term: Full Time

Start Date: August 16, 2022

Remuneration: Salary and benefits are according to internal OHA salary policy, and based on experience.

Announcement Date: May 3, 2022

Closing Date: May 20, 2022

Okanagan Hockey Academy (OHA) is seeking a full time Female U17 Prep Head Coach and Assistant Coaches for the male and female teams to join our team in Penticton, BC. The successful candidates will become part of a world class hockey development program that believes in a commitment to excellence in all areas of the student-athlete's training on and off the ice.

Our Mission

To create an environment that gives every student-athlete the best possible opportunity to achieve and surpass individual potential through structure, support, knowledge and experience.

OHA Background

The Okanagan Hockey Academy is a division of Okanagan Hockey Group Inc., which is the longest and oldest running hockey school in the world. We have provided professional hockey instruction since 1963 and are located in Penticton, British Columbia. We have a state of the art facility to provide a unique development opportunity for each of our student-athletes. The Okanagan Hockey Academy is a prep school environment which consists of 7 teams that include both male and female programs. These programs include teams at the U18 Prep, U17 Prep, U16 Prep, U 15 Prep, U15, U18 Female Prep and U17 Female Prep. For more information on Okanagan Hockey Academy, please visit our website at www.okanaganhockey.com

Summary of Responsibilities

Reports directly to the General Manager, however has close working relationships with the management team to provide the best environment for the student-athlete. Head and Assistant Coaches are responsible for the overall experience of the student-athlete both on and off the ice. This includes but is not limited to:

- development and implementation of all on-ice activities
- work with other OHA staff on off-ice team activities and training programs
- develop and implement weekly practice schedules and develop yearly practice plans
- oversee on-ice practice sessions, develop team tactics and strategies, prepare players for games, manage the bench in game situations, and prepare written and verbal player evaluations
- transport players as required to and from school, games, etc.
- oversee the training staff
- assist, attend and participate in meetings and conferences



- monitor student-athlete's academic and personal progress through evaluation and progress reports
- maintain communication on school academics with school liaison
- ensures student-athletes are adhering to the Code of Conduct and Discipline Policy and participates on the Discipline Committee when required
- promotes and markets student-athletes for future hockey opportunities

Qualifications & Requirements:

- Post-secondary degree or diploma or equivalent work/professional development experience.
- Strong communication, administrative, organizational and time management skills
- Fiscal responsibility - ability to manage and maintain budgets
- Experience working with youth from 12 – 19 years of age
- Head Coach or relevant experience at the AAA, junior, College or Pro levels
- Experience playing at higher levels is an asset
- Hockey Canada qualifications: Development 1 or High Performance (HP1), Checking Skills, Respect in Sport, Gender Equality, CATT and Safety accreditation
- Positive, professional and possess strong listening, written and verbal communications skills
- Ability to build positive relationships with your team and their families, as well as your colleagues
- Proactive, organized and prepared with flexibility to adapt your plans as needed, to ensure the needs of your student-athletes and the goals of the organization are being met
- Approachable and supportive – not only to the student-athletes on your team but also to your colleagues
- Coachable and accepting of guidance from Hockey Operations staff
- Strong computer skills and experience working with Microsoft Office Suite - Word, Excel, Outlook and PowerPoint
- Experience with video editing and can pull together player footage – not only for review and coaching purposes but also to help student-athletes looking to move to the next level
- Class 4 Driver's License and a current driver's abstract required at time of employment
- Criminal record check and vulnerable persons check

Application Process

Qualified applicants are invited to submit their cover letter and resume to

sandybergum@okanaganhockey.com. **Clearly specify** which position you are applying for.

Only the candidates selected for an interview will be contacted.