



201- 853 Eckhardt Avenue West . Phone. 250 493 1408
Penticton, BC V2A 9C4 . TF. 1 888 844 6611
okanaganhockey.com . Fax. 250 493 9222

Summary

Located in Penticton BC, Okanagan Hockey Group is hiring for the role of Accounting Clerk. This position will be responsible for AP, AR, specific monthly reconciliations, summer payroll and other duties as required. Reporting directly to the Controller, the successful candidate will have interaction with all levels of staff related to month end reporting.

Knowledge, Skills and Experience

- Completion of Grade 12 plus post-secondary certificate in accounting or related financial discipline.
- 5+ years of accounting experience is required with the ability to complete tasks in a high volume environment within tight deadlines
- QuickBooks knowledge is preferred.

We thank all applicants for their interest; however, only those applicants selected for interviewing will be contacted. To apply, please forward resume and cover letter to kimmadsen@okanaganhockey.com

